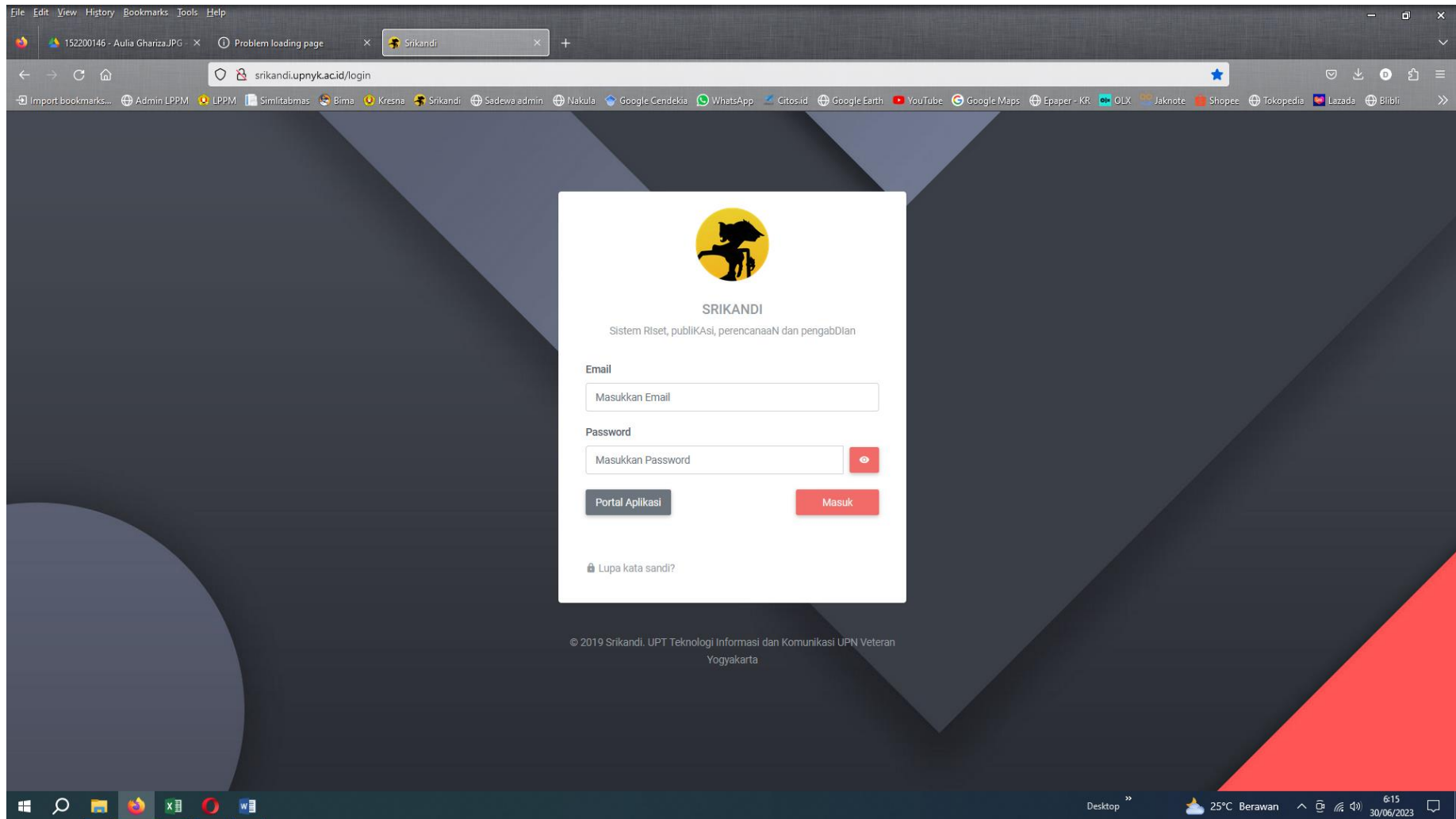


CARA UPLOAD LAPORAN DAN LUARAN HASIL PENELITIAN / PENGABDIAN SERTA INPUT LOGBOOK KEGIATAN DI SIPP SRIKANDI

1. Login Srikandi : <http://srikandi.upnyk.ac.id/login>



2. Ganti role **Pegawai** menjadi **Pengusul**

The screenshot displays a web application interface for 'SRIKANDI' (Sistem Informasi Penelitian Pengabdian). The user is logged in as 'HERU SIGIT PURWANTO' with the role 'Pegawai'. A dropdown menu is open, showing the following options:

- Role: Pegawai**
 - Pegawai (Role aktif)
- Pengusul**
 - Ubah ke Pengusul
- Reviewer LPPM**
 - Ubah ke Reviewer LPPM

The interface also shows a dashboard with statistics: 'TAWARAN PENELITIAN' (6), 'TAWARAN PENGABDIAN' (2), and 'PANDUAN PENELITIAN'. A 'Pengumuman Terbaru' section lists several announcements related to proposal submission and internal grants.

Address bar: srikandi.upnyk.ac.id/home/user/role/aa5f45d4-a9f3-40dd-9297-756f63a7069e

System tray: Desktop, 25°C Berawan, 6:05, 30/06/2023

3. Pilih Manajemen Proposal

The screenshot displays the SRIKANDI Sistem Informasi Penelitian Pengabdian (SIPP) website. The user is logged in as HERU SIGIT PURWANTO, Pengusul. The dashboard features four main cards:

- TAWARAN PENELITIAN**: 6 (2023), Sesuai Unit Kerja
- TAWARAN PENGABDIAN**: 2 (2023), Sesuai Unit Kerja
- PANDUAN PENELITIAN**: Download
- PANDUAN PENGABDIAN**: Download

The sidebar menu includes the following items:

- Dashboard
- MANAJEMEN** (highlighted with a red box)
 - Manajemen Proposal
 - Usulkan Proposal
- Portofolio
- Mendaftar Reviewer
- DATA REFERENSI
- Tahap Penilaian

The main content area contains a 'Pengumuman Terbaru' section with the following announcements:

- CARA SUBMIT PROPOSAL, MENAMBAH ANGGOTA DAN KONFIRMASI ANGGOTA DI SIPP SRIKANDI
- PERSYARATAN HIBAH PENELITIAN DAN PENGABDIAN INTERNAL UPNVY 2022
- PEMBERITAHUAN PENGUMPULAN DAN UPLOAD LAPORAN AKHIR DAN LUARAN HASIL PENELITIAN DAN PENGABDIAN HIBAH INTERNAL UPNVY TA 2021
- PEMBERITAHUAN PENGUMPULAN DAN UPLOAD PROPOSAL PENELITIAN DAN PENGABDIAN HIBAH INTERNAL UPNVY TA 2021
- UNDANGAN SOSIALISASI PENELITIAN DAN PENGABDIAN HIBAH INTERNAL UPNVY TA 2021

The 'Notifikasi' section is currently empty, displaying 'Tidak ada notifikasi.'

4. Pada judul proposal, pilih **Opsi**

- Untuk upload laporan kemajuan/akhir dan luaran : pilih **tahap penilaian**
- Untuk input catatan harian : pilih **input logbook**

The screenshot shows a web browser window displaying a dashboard for proposal management. The user is logged in as HERU SIGIT PURWANTO. The main content area is titled 'Manajemen Data Proposal Penelitian Pengabdian' and contains a table of proposals. The table has the following data:

Judul Proposal	Usulan	Waktu	Nominal Usulan	Opsi	Aksi
Pembuatan Aplikasi Platform Digital PARIKESIT (Platform Magang Riset Kerja Praktek dan Skripsi Terintegrasi) Untuk Percepatan Proses Skripsi, Magang dan Riset di Program Studi Teknik Geologi UPN "Veteran" Yogyakarta	PENELITIAN KELEMBAGAAN 2023	8 bulan	Rp 50.000.000	Opsi	Detail
MINERALISASI EMAS DAN TIPE DEPOSIT DI DAERAH DESA CIDOLOG, MEKAR JAYA DAN SEKITARNYA KECAMATAN CIDOLOG, KABUPATEN SUKABUMI PROVINSI JAWA BARAT	PENELITIAN TERAPAN 2023	6 bulan	Rp 50.000.000	Opsi	Detail

The 'Opsi' dropdown menu for the second row is open, showing the following options:

- Anggota Internal
- Anggota Mahasiswa
- Tahap Penilaian
- Input Logbook

5. Pada halaman tahap penilaian, scroll kebawah. Pada bagian **monitoring dan evaluasi** upload dokumen yang diperlukan

The screenshot shows a web browser window displaying the 'SRIKANDI' application. The user is logged in as 'HERU SIGIT PURWANTO'. The main content area is titled 'Monitoring dan Evaluasi 1' and contains a notification: 'Sudah difinalisasi pada tahap ini dengan status **Lolos** dan nominal evaluasi Rp 50.000.000'. Below this, there is a section for 'Monitoring dan Evaluasi 1' with two tabs: 'Syarat' and 'Penilaian'. Under the 'Penilaian' tab, there is a heading 'Dokumen yang diperlukan pada penilaian tahap ini:' followed by a table:

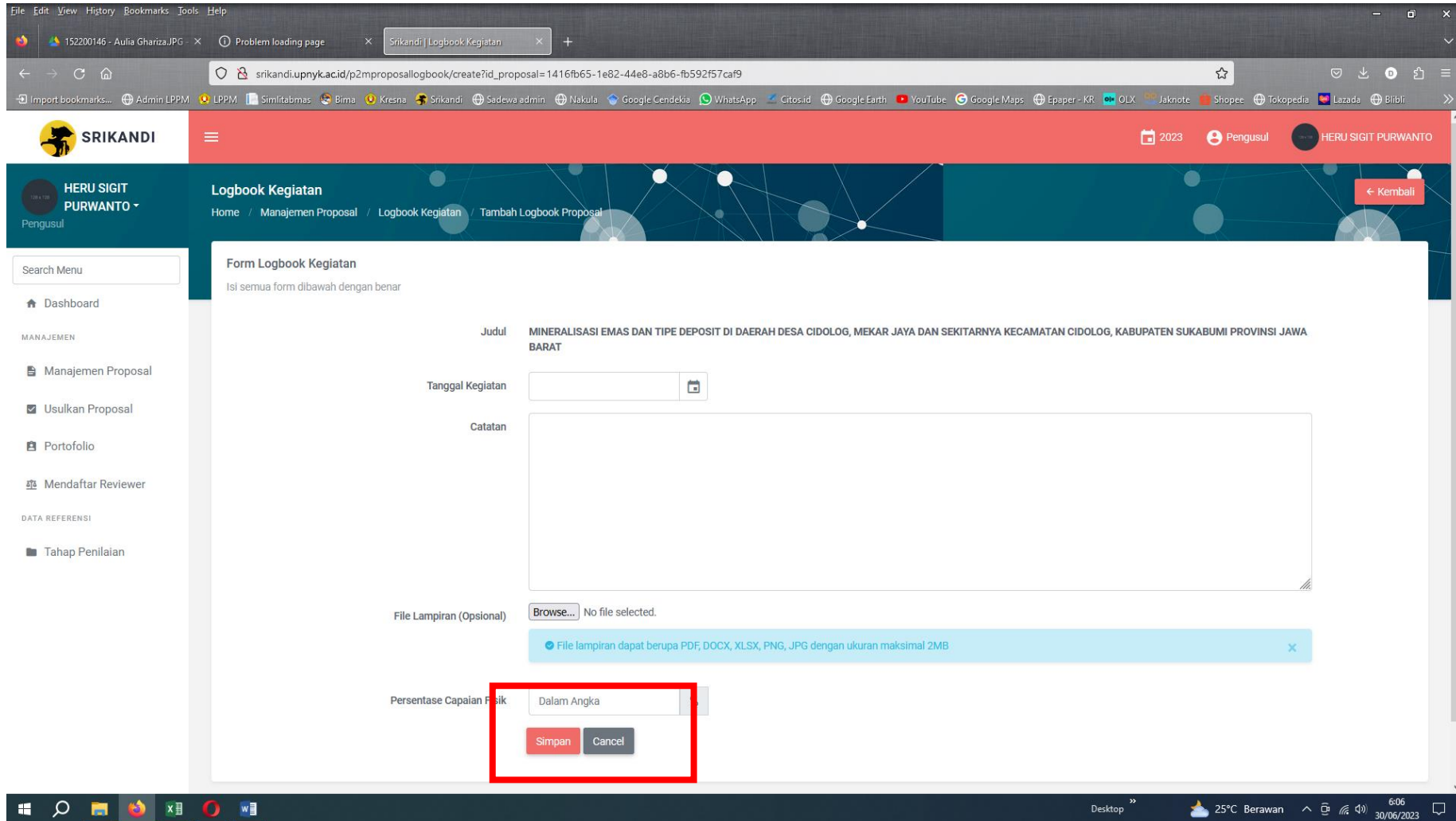
Jenis Dokumen	Batas Waktu	Aksi
Laporan Kemajuan Wajib	03 Juli 2023 23:59:00	Unggah

The 'Unggah' button in the 'Aksi' column is highlighted with a red rectangular box. The left sidebar contains a search menu and navigation options under 'MANAJEMEN' (Dashboard, Manajemen Proposal, Usulkan Proposal, Portofolio, Mendaftar Reviewer) and 'DATA REFERENSI' (Tahap Penilaian). The bottom of the screen shows a Windows taskbar with the date and time '30/06/2023 6:23' and weather '25°C Berawan'.

6. Pada halaman logbook kegiatan, untuk menambah catatan baru pilih **tambah logbook kegiatan**

The screenshot shows a web browser window displaying a dashboard for 'Logbook Kegiatan'. The page title is 'Logbook Kegiatan' and the user is identified as 'HERU SIGIT PURWANTO'. The main content area is titled 'Manajemen Data Logbook Kegiatan' and features a table with columns: 'No.', 'Tgl Kegiatan', 'Catatan', 'Persen Capaian Fisik', 'Opsi', and 'Aksi'. The table is currently empty, displaying the message 'Data tidak tersedia.' (Data not available). A red box highlights a button labeled '+ Tambah Logbook Kegiatan' in the top right corner of the main content area. The left sidebar contains a search menu and a list of navigation items: 'Dashboard', 'MANAJEMEN', 'Manajemen Proposal', 'Usulkan Proposal', 'Portofolio', 'Mendaftar Reviewer', 'DATA REFERENSI', and 'Tahap Penilaian'. The bottom of the screen shows a Windows taskbar with the date and time '30/06/2023 6:06' and the location '25°C Berawan'.

7. Setelah melengkapi catatan harian jangan lupa klik **simpan**



8. Ulangi langkah 6 & 7 untuk menambah catatan harian